

**Minutes of the Meeting of the
Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

February 11, 2011

Attending:

**Stephen J. Harris, L-AUD/SLP, Chairperson
Theresa H. Rodgers, L-SLP, Vice-Chairperson
Kerrilyn Phillips, L-SLP, Secretary-Treasurer
Jim Guillory, L-AUD/SLP, Board Member**

Absent:

**Verlencia Millet, L-SLP, Board Member
Keith F. DeSonier, M.D., Medical Advisor
Laura Gresham, Public Board Member**

The meeting was called to order by Stephen Harris at 9:15 a.m. in the Conference Room of the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily Efferson, Administrator, and Jolie Jones, Administrative Assistant, were present for the meeting.

PUBLIC COMMENTS:

There were no members of the public present to make a comment.

MINUTES:

Motion was made by Jim Guillory, seconded by Theresa Rodgers and unanimously carried, to accept the minutes of the meeting held December 3, 2010.

AGENDA:

Motion was made by Theresa Rodgers, seconded by Jim Guillory and unanimously carried, to adopt the Agenda as amended with the following changes: add Complaints #2010-18 and 2011-03 under Executive Session.

FINANCIAL:

A. Financial Statements for the Months ending October 31, November 30 and December 31, 2010
Members of the Board reviewed the Financial Statement prepared by Susan Sevario for the periods ending October 31, November 30, and December 31, 2010.

The column previously added by Susan Sevario, CPA to compare amount spent to date in comparison to the budgeted amount was no longer included on the statement; however, Emily Efferson presented the Board with a comparison.

D. Professional Service Contracts for Fiscal Year 2011-2012

Motion made by Kerrilyn Phillips, seconded by Jim Guillory and unanimously carried, to approve the contract for Ayn Stehr at \$175.00 per hour for a maximum of \$5,000.00.

Motion was made by Theresa Rodgers, seconded by Jim Guillory and unanimously carried, to approve the contract for the Department of Justice at \$120.00 per hour for a maximum of \$3,000.00.

Motion was made by Kerrilyn Phillips, seconded by Jim Guillory and unanimously carried, to approve the contract for Investigations Unlimited at \$50.00 per hour for a maximum of \$5,000.00.

Motion was made by Theresa Rodgers, seconded by Jim Guillory and unanimously carried, to approve the contract for Susan Sevario, CPA, at \$150.00 per month for a maximum of \$1,800.00.

Motion was made by Theresa Rodgers, seconded by Kerrilyn Phillips and unanimously carried, to approve the contract for Crystal Clear Solutions at \$100.00 per hour (website) and \$105.00 per hour (database) for a maximum of \$3,000.00.

Motion was made by Kerrilyn Phillips, seconded by Jim Guillory and unanimously carried, to approve the contract for SMB Graphics at \$50.00 start-up fee, \$500 design set-up fee, \$30/page for a maximum of \$1,500.00.

Motion was made by Theresa Rodgers, seconded by Jim Guillory and unanimously carried, to approve the contract for calligraphy services, at \$5.00 per certificate and \$10 delivery fee for a maximum of \$1,000.00.

COMPLIANCE HEARING:

Charles Moore requested to appear for a compliance hearing based upon denial of his application for licensure. The job description shown on the application and the job description submitted listed duties within the scope of practice for a speech-language pathologist.

Florence Perry, Supervision of Special Education for Madison Parish Schools, accompanied Mr. Moore for the compliance hearing. Mr. Moore testified that he has not worked in the capacity of a speech-language pathologist. He was hired as and performed the duties of a Special Education Teacher. Mr. Moore submitted substantial documentation proving his job duties as a Special Education Teacher.

Motion was made by Jim Guillory, seconded by Kerrilyn Phillips and unanimously carried, to issue a speech-language pathology assistant license to Charles Moore.

BOARD/STAFF ISSUES:

A. Annual School Report Revision

The Annual School Report Memorandum was revised to incorporate language from the hospital memorandum, as per the board's request. The board made additional revisions to the memorandum.

B. 2011 LBESPA CE Workshop

The board was presented with an overview of presenters, topics, and learner outcomes.

C. Newsletter

The new design for the LBESPA newsletter was presented to the board. Board members were asked to submit newsletter articles as soon as possible.

D. Rules Promulgation

The Notice of Intent will be published in the February 20, 2011 Louisiana Register. A public hearing to hear comments or concerns regarding the proposed rules revisions was scheduled for Friday, April 1, 2011 at 3:00 p.m. at the board office.

E. Risk Management/Liability

The office staff was asked to investigate potential risk insurance providers and find out what and who would be covered. Also, Ayn Stehr should be consulted regarding parameters, including what statutes may or may not protect the board.

F. Legal Counsel Attendance at Board Meetings

If someone is being represented by legal counsel, the board's legal counsel must be present. Additionally, the board discussed having the presence of legal counsel at board meetings and possibly scheduling a designated time for executive session at the end of the board meetings in order for legal counsel to attend. Legal counsel's schedule should be considered prior to scheduling board meetings.

The Board will begin evaluating the performance of all professional service providers annually at the December meeting.

G. Renewal Postcard Review

The board made several revisions to the renewal postcards presented and requested that they be printed on color cardstock.

H. Media Library Review

Review of media library was tabled until a later date.

I. Security Updates to Building

Emily Efferson informed the board that security updates will soon be made to the office.

CORRESPONDENCE:

A. Emails from Annie Moses and Monica Waasdorp regarding interventions

Steve Harris will send a response letter noting that every school system and every school has a policy and program for implementing interventions. Interventions are in the purview of speech-language pathologists and speech-language pathologists under supervision.

CONFERENCES:

LSHA:

Motion was made by Jim Guillory, seconded by Kerrilyn Phillips and unanimously carried, to sponsor a speaker for the 2012 Louisiana Speech-Language-Hearing Association (LSHA) convention in the amount of \$3,000.00.

NCSB:

Motion was made by Kerrilyn Phillips, seconded by Jim Guillory and unanimously carried, to renew the board's annual membership with the National Council of State Boards (NCSB).

FARB:

Theresa Rodgers attended and thoroughly enjoyed the FARB Forum in New Orleans on Sunday, January 30, 2011. Ms. Rodgers' most notable point of discussion was voluntary surrender of licensure being allowed only if is considered disciplinary action and is reportable to the NPDB-HIPDB. The use of the phrase "surrendered as if revoked" should be used by the board in publications if someone is ever allowed to surrender a license.

The Board would like to add the following question to the licensure application: "Have you ever surrendered your professional licensure in any state?"

ASHA:

Motion was made by Jim Guillory, seconded by Theresa Rodgers and unanimously carried, for the Board to submit a paper to ASHA on the utilization of speech-language pathology assistants.

EXECUTIVE SESSION:

Motion was made by Theresa Rodgers, seconded by Kerrilyn Phillips and unanimously carried, to go in to Executive Session at 1:25 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting,

for discussion in regard to the report, development, or course of action regarding security personnel, plans or devices,

for investigative proceedings regarding allegations of misconduct, or any other matter now provided for or as may be provided for by the legislature.

Votes for going in to Executive Session: Theresa Rodgers, yes; Jim Guillory, yes; Kerri Phillips, yes.

Motion was made by Kerrilyn Phillips, seconded by Theresa Rodgers and unanimously carried, to come out of Executive Session to take the following action:

A. Personnel Committee Update

Jolie Jones was not present for this portion of the meeting.

B. Licensure Problems

Motion was made by Kerrilyn Phillips, seconded by Jim Guillory and unanimously carried, to approve licensure for KF.

Motion was made by Jim Guillory, seconded by Kerrilyn Phillips and unanimously carried, to approve licensure for JH.

C. Complaint #2009-03

Motion was made by Theresa Rodgers, seconded by Kerrilyn Phillips and unanimously carried, to continue suspension until she becomes compliant with the terms of the Consent Agreement and Order. Motion was also made to accept the payment plan as presented.

D. Complaint #2011-02

Motion was made by Theresa Rodgers, seconded by Jim Guillory and unanimously carried, to pre-approve the ten hours of continuing education activities presented.

E. Consent Agreement and Order #2010-05

Motion was made by Kerrilyn Phillips, seconded by Jim Guillory and unanimously carried, to restore supervisory rights based on successful completion of all stipulations set forth in the executed Consent Agreement and Order. Also, no additional complaints have been lodged against respondent.

F. Consent Agreement and Order #2011-04

Motion was made by Kerrilyn Phillips, seconded by Jim Guillory and unanimously carried, to release respondent from the terms of the Consent Agreement and Order, based on successful completion.

G. Receipt of New Complaints

No new complaints have been received.

H. Review of Applications

Motion was made by Kerrilyn Phillips, seconded by Theresa Rodgers and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses**:

Reese, Pam Britton	6400	L-SLP	Luedke, Alexandra N.	6401	L-SLP
Homer, Margaret A.	6403	PL-SLP	Johnson, Jennifer J.	6404	PL-SLP
Perrin, Melissa	6405	PL-SLP	Seeberger, Sunny K.	6406	PL-SLP
Horowitz, Tova	6409	PL-SLP	Taylor, Hope H.	6410	PL-SLP
Becnel, Victoria Rodrigue	6411	PL-SLP	Friloux, Danielle M.	6412	PL-SLP
Bellard, Caysi	6413	PL-SLP	Richardson, Jessica S.	6415	PL-SLP
Farmer, Kara L.	6418	PL-SLP	Schwab, Christine	6419	PL-SLP
Kendall, Keri Louise	6420	L-SLP	Horton, Lydia M.	6422	L-SLP
Payne, Erica	5741	PL-SLP	Connolly, Melissa	5947	PL-SLP
Pardue, Lisa Passman	6015	PL-SLP			

Motion was made by Theresa Rodgers, seconded by Jim Guillory and unanimously carried, to approve the following applications for a **Speech-Language Pathology Assistant or Provisional Speech-Language Pathology Assistant** license:

Rabalais, Natalie A.	6401	SLP Assistant	Brown, Warren	6407	SLP Assistant
Alexander, Stephanie	6408	SLP Assistant	Trahant, Megan	6414	SLP Assistant
Burns, Lacey M.	6417	PL-SLP Assistant	Bonvillain, Lyndsey	6416	PL-SLP Assistant

Moore, Charles	6421	SLP Assistant	Kelly, Kelyshia J.	6423	PL-SLP Assistant
Hamilton, III, Julius	6424	PL-SLP Assistant	Fontenot, Kelsey M.	6425	PL-SLP Assistant
Brazier, Antonia	6238	SLP Assistant			

Motion was made by Jim Guillory, seconded by Kerrilyn Phillips and unanimously carried, to upgrade the following licenses:

Thibodeaux, Tracy	6245	L-SLP	Fitzgerald, Callie	6266	SLP Assistant
Bertrand, Chena	6232	L-SLP	Rickerson, Brittany	6227	SLP Assistant
Negron, Erin	6228	L-SLP	Bryant, Holly Post	6246	L-SLP
Tucker, Faye T.	6244	L-SLP	Anderson, Jamie	6371	SLP Assistant
Reed, April	6319	SLP Assistant	Bonvillain, Lyndsey	6416	SLP Assistant

Motion was made by Jim Guillory, seconded by Theresa Rodgers and unanimously carried, to reinstate the following licenses:

Arceneaux, Courtney	4621	SLP Assistant	Reine, Tracy	4667	SLP Assistant
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I. Complaint #2010-18


The board will continue to hold this complaint until court proceedings are completed.

J. Complaint #2011-03


The Amended Consent Agreement and Order was executed and her license was upgraded.

Motion was made by Kerrilyn Phillips, seconded by Theresa Rodgers and unanimously carried, to adjourn the meeting at 3:30 p.m.

MINUTES APPROVED BY:



Stephen J. Harris, L-AUD/SLP
Chairperson



Kerrilyn Phillips, L-SLP
Secretary/Treasurer